

Cowan Avenue Booster Club By-Laws

Article I Name

The name of this organization is the Cowan Avenue Booster Club, hereafter referred to as the “Club”. It is a non-profit, public benefit corporation.

Article II General Purpose

The purpose of the Club is to promote and support the student educational experience at Cowan Avenue Elementary School, 7615 Cowan Avenue, Los Angeles, California, 90045. This objective will be achieved through parent and community involvement in fund raising activities.

Section 1

The club will be operated exclusively for the charitable purpose within the meaning of Section 23701d of the State of California, Revenue & Taxation Code and the Federal Internal Revenue Code 501(c)(3).

Section 2

No substantial part of the activities shall consist of carrying on propaganda, or otherwise attempting to influence legislation. The Club will not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidates for public office.

Article III Membership

Membership in the Club is open to all parents, school personnel, alumni and community members interested in achieving educational success for the students attending Cowan Avenue Elementary School. Dues shall be determined by the Board of Directors.

Article IV Board of Directors

The composition and powers of the Board of Directors, hereafter referred to as “Board”, shall be as follows:

Section 1 Composition

The Board shall be composed of not less than five (5) members. These shall be the President, 1st Vice-President, 2nd Vice President, Treasurer, Secretary, two Presidential Appointees and Immediate Past President. The Principal, Parent Teacher Association (PTA) President(s), School Site Council Chairperson,

Assistant Principal and Teacher Representative are ex-officio members of the Board and all committees.

Section 2 Authority

The Board of Directors shall have the authority to conduct the routine business of the Club on an ongoing basis for the purpose set forth in Article II of these By-Laws. The Board shall hold meetings once a month or may call interim or special meetings, appoint task group members or committees and determine membership dues. A quorum for the Board shall be four (4) voting members.

Section 3 Presidential Appointees

The President shall have the authority to appoint two individuals from the membership at large to serve as members of the Board. These appointees shall have the right to attend and participate in all Board and/or general membership meetings and shall have the right to vote at Board meetings. The term of these appointees shall be one year or less, which ever occurs first, beginning from the date of appointment through the end of the appointing President's term.

Article V Meetings

The general membership meetings shall be held semi-annually during the academic year. Special meetings may be called by the Board as necessary. The Board shall meet at least bi-monthly.

Article VI Election of Officers

The election of officers shall occur within the first 60 days of the school year. Only members of the Booster Club shall have the right to be a candidate and/or to vote in elections. Officers will assume their duties immediately upon election and serve through the election cycle of the subsequent year. Should a position become vacant during the year, the President shall have the authority to appoint a replacement officer to complete the remainder of the term.

Article VII Parliamentary Procedure

The governing code for the Board, General Membership and committee meetings shall be current edition of *The Standard Code of Parliamentary Procedure*, by Alice Sturgis.

Article VIII Amendments

Amendments shall be made at any time, requiring the approval of two-thirds (2/3) of the general membership present at a duly constituted meeting, provided fifteen (15) days written notice has been given to the membership.