

LOS ANGELES UNIFIED SCHOOL DISTRICT
Planning, Assessment and Research

REFERENCE GUIDE NO. 1732.0
May 9, 2005

ATTACHMENT A

INSTRUCTIONS FOR USING ID16

Use ID16 to prepare a list of 8th graders who may not qualify for Standards Based Promotion.

At the SIS menu type ID16 and <enter>. On the following screen select <F1>.

<p>ID16</p> <p>Check for 8th grade intervention needed</p> <p>Please select</p> <p><F1> Screen students (must be done before printing reports) This option should be repeated when additional scores have been entered in the DRP field, field 408.</p> <p><F2> Print Reports</p>

The screen below gives the user the option to check intervention data on “Core Students” (Non ELs) or English Learners or Both. In the sample report at the end of this attachment <F3> was chosen.

<p>ID16</p> <p>This program will check for 8th grade students who may require intervention.</p> <p>Please select</p> <p><F1> Just check Core students</p> <p><F2> Just check English Learners</p> <p><F3> Check both</p>
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After a selection is made on the above screen the program will search for 8th graders who have scored below the 21st percentile on the CAT/6 Reading and have scored below 52 on the DRP Assessment and students who have scored Below Basic or Far Below Basic on the CST in mathematics. The screen will then display the number of students who may require intervention and the number of students in which there is insufficient information to determine if intervention is required. This screening process will also place an entry in Field 418 indicating either “Intervention Eng/Math”, “Intervention Eng”, “Intervention Math”, “Insufficient Information” or blank for no intervention necessary. The screening process must be repeated each time a change is made in field 408.

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ID16	Check for 8th grade intervention needed
0090	2531
Number with intervention required:	98
Number with insufficient info:	23

To print reports, press the escape key and return to the SIS menu. Type ID16 and <enter>. Choose <F2> to print reports.

ID16
Check for 8th grade intervention needed
Please select
<F1> Screen students (must be done before printing reports) This option should be repeated when additional scores have been entered in the DRP field, field 408.
<F2> Print Reports

At the screen below the <F1> option allows you to print only students who do not have a “decision” entered in ID01 field 419. The first time running this program the school has probably entered no “decisions” on students. Choose <F2> to include all 8th graders who may require intervention.

ID16	Eighth Grade Intervention Decisions
Please select	
<F1> Include only students with an entry in field 418 who do not yet have a decision entered in field 419.	
<F2> Include all students with an entry in field 418.	

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The following screen allows the option of printing by counselor <F1> or English teacher <F2>. After making a selection a report will print.

ID16	Eighth Grade Intervention Decisions
Please select <F1> Print lists by counselor <F2> Print lists by English or ESL teacher	

The sample report below was printed by counselor. "Jones, D" is the name of the counselor. In the column labeled "DRP Scr Date" data would appear if DRP scores have been entered at the school. The "Intervention Decision" would also be printed if an entry is made in Field 419. "Current English" will display the current DRW level, ESL level, or for core English Students EO or RFEP. "Sped" displays the current eligibility code for Special Education as shown in Field 701. The name of the current English teacher is displayed in the last column.

ID16	Eighth Grade Intervention Decisions										2/6/2004
300	JONES, D										
Student	Trk	Birth	CAT6 Read	DRP Scr Date	CST Math	Intervention Decision	Current English	Sped 701	Per	Teacher	
4470	A	5/24/1990	4	_____	BB	_____	DRW 2B		1	WINDOM, B	
5659	A	4/30/1990	11	_____	B	_____	DRW 2B	SLD	2	WINDOM, B	
4450	A	12/16/1989	40	_____	BB	_____	RFEP		3	BRODIN, T	
4779	A	5/21/1990	11	_____	B	_____	ESL 3		4	BRODIN, T	
4086	A	2/23/1990	40	_____	BB	_____	EO		1	SAMUEL, C	
8542	A	7/26/1990	20	_____	B	_____	EO		6	SAMUEL, C	
8774	A	4/8/1990	2	_____	FBB	_____	DRW 2B		2	WINDOM, B	
9048	A	6/18/1990	17	_____	BB	_____	DRW 2B		1	WINDOM, B	
4599	A	11/12/1990	36	_____	BB	_____	RFEP		4	BRODIN, T	

After reviewing student data including the above report and student grades, the school may enter a "decision" on each student in ID01, field 419. Allowable "decision" codes are:

- A Prom, PrRet+Age
- B Prom, meets SBP
- E Prom, EL < 2 Yr
- I Promote per IEP
- P Prom W/Interven
- R Retain