

**Los Angeles Unified School District
Local District 8**

**English Learner Program
Elementary SIS Reference Sheet**

Information Screens & Other Menus	Screen, Option	Description
Master Plan Information	Screen 5	• Enter EL data based on enrollment form • Assessment data (CELDT, L1) • Reclassification
ELD Information	Screen 6	• Update ELD information • ELD WA (Field 663 & Field 664)
CELDT Coding Roster	Screen 20, Option 22	• Used for completing answer documents without barcode labels.
CELDT Menu	Screen 7, Option 6	• (1) CELDT Screen- Individual data • (2) CELDT Coding Roster- answer doc. info.
Got CELDT (Initial)	Screen 30, Option 1	• List students needing Initial CELDT
Master Plan Roster	Screen 14, Option 15	• Monitor Program Placement: Unidentified, EO, IFEP, RFEP, and EL • Monitor ELD • Monitor L1 and English Assessment
Alphabetical Roster	Screen 14, Option 14	• Alphabetical Roster by student name with teacher and room
EL Monitoring Roster	Screen 14, Option 24	• Monitor EL Progress for Reclassification
Fall Survey Menu	Screen 20, Option 1	• View information for state and federal data collection
Master Plan Survey Menu	Screen 20, Option 3	• Monitor accuracy of EL data • Suggests corrections which must be made prior to Master Plan Survey. • Run report
Enter Teacher Data (Teacher Authorizations-View only)	Screen 16, Option 2A	• Individual look-up to view teacher authorizations (Authorization to teach ELs)
Reclassification Roster	Screen 14, Option 25	• To identify students that are eligible for reclassification
Reclassification Letter	Screen 14, Option 26	• Parent letter to be signed as part of criteria for reclassification
RFEP Monitoring Roster	Screen 14, Option 29	• Tool to monitor 2 years of progress for RFEPs.
RFEP Monitoring Letter	Screen 14, Option 30	• Parent Letter to inform parents of child's academic progress as Reclassified student
Progress Report Menu	Screen 27	• Used to enter progress report card scores • Enter 2P to override latest deadline
Intervention Services	Screen 26	• Used to enter student intervention data
Summer Intervention Roster	Screen 20, Option 4	• For students enrolled in summer intervention programs. Used for transportation, sending & receiving schools, and to run emergency roster. Lists by grade and intervention program.
Intervention Roster	Screen 20, Option 5	• Identify at risk students for intervention
EIEP Survey Report	Screen 20, Option 14	• Students who are born outside of the U.S. and have attended school in the U.S. for less than 3 complete academic years.

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Aprenada Menu	Screen 8	• View test results
SABE Roster	Screen 7, Option8	• SABE Roster
Academic Programs	Screen 12	• Enter DPI data (Field 90 & Field 179)