

GETTING ACQUAINTED



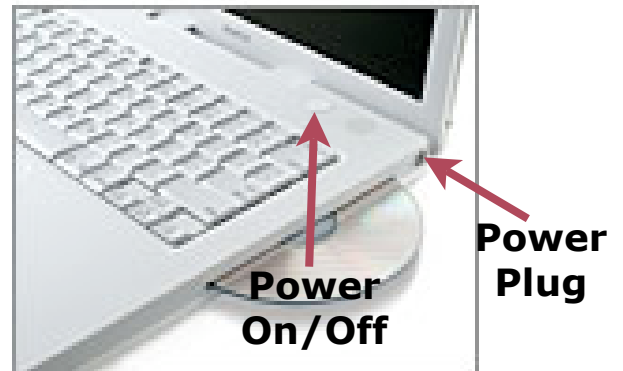
WITH YOUR IBOOK

IBOOK CARE AND FEEDING

HOW DO YOU TURN IT ON AND OFF?

Press the Power button on the top right of the keyboard.
Press the Power button again to shutdown the computer.
A dialog will appear.

When the iBook is on, closing the lid will put it to Sleep.
Opening the lid will wake it up. If you won't be using the iBook for more than 48 hours, be sure to Shut Down the iBook by using the Shut Down option from the Apple menu, or pressing the Power key.



GET THE MOST OUT OF YOUR BATTERY!

The battery is on the bottom of the iBook. Press the small white button to check for battery charge. Four green lights signify a fully charged battery. When a single green light flashes, the iBook needs to be charged.

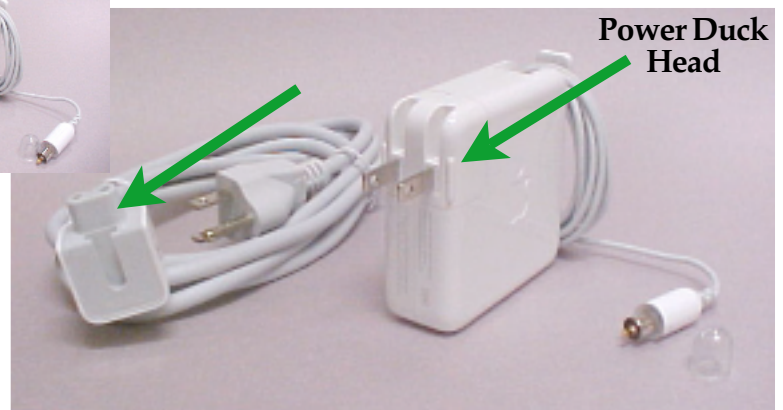
For greater battery performance, the iBook battery should be fully charged, and run down a few times when the computer is new. Temperature is a factor in how long the iBook will run. A cold battery will run down more quickly than one at room temperature.

You may plug the iBook into a power outlet whenever you are near one. The iBook battery does not have the "memory" issues of former Ni-Cad batteries. It will take approximately 2 hours to fully charge the battery.



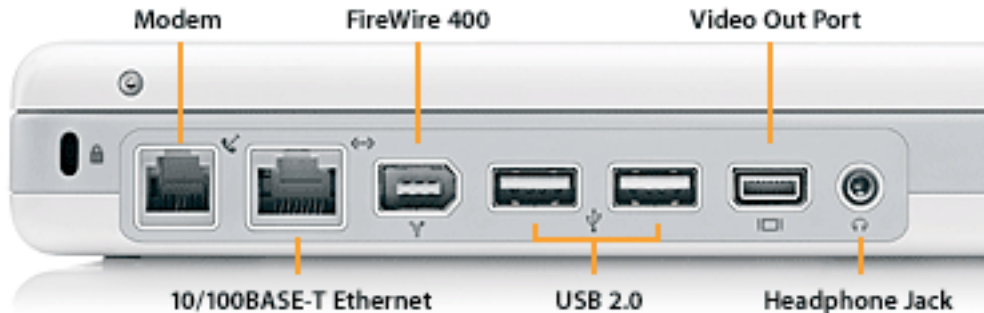
POWER ADAPTER

The power "duck head" on the square power adapter can be replaced with the provided power cord extension. This provides more length, and fits better into power strip receptacles.



WHAT CAN YOU CONNECT TO THE IBOOK?

ALL CONNECTORS ARE ON THE LEFT SIDE OF THE IBOOK.



Modem - connects the iBook to a dial-up phone line with the use of the provided RJ11 cable. This allows the iBook to be used as a Fax, using the built-in software.

10/100Base-T Ethernet - use this for connection to your school's network, or DSL or cable modem at home. The connector (RJ45) looks like a wider telephone jack connector (RJ11).

FireWire 400 - allows connection of DV video cameras, or external hard drives (iPod) in order to import into the iBook. Up to 64 devices are supported

USB 2.0 - allows connection of still digital cameras, scanners, key disks (iPod Shuffle) or a printer. Up to 127 devices are supported.

Video Out Port - allows the iBook to connect to a projector with the provided VGA adapter.

Headphone Jack - provides a way to monitor sound coming from the iBook.

WHAT'S IN THE DOCK?



The Dock can be placed along the bottom, the right, or the left side of the screen. You can use the Dock to switch between two applications. Open applications have a black triangle on their icons in the Dock. Simply click on the icon of the application you want in order to switch to it. You can also switch between applications by pressing the Cmd-Tab keys.

To add an item, drag its icon from a Finder window to the Dock. Put application icons to the left of (or above) the line in the Dock, and all other icons (Folders, Documents) to the right of (or below) the line. If you have a favorite web site, you can drag the link from Safari and it will show as a spring on the right side of the Dock.

WHERE ARE ALL MY FILES?

The Finder is where you can browse stored files. When you look at a Finder window, you can view all the files stored on your computer.

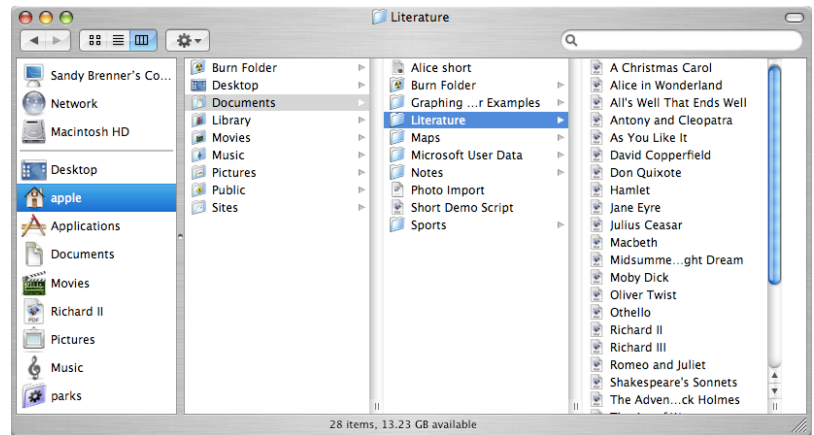
In the upper left, you'll find three buttons, the red will close the window, the yellow will minimize the window to the Dock, the green will zoom the window size. The diagonal lines at the lower right of the window will manually grow, or shrink the window.

The forward/reverse arrows below the buttons, allow you to remember where you've been in the Finder window.

The three icons to the right of the arrows allow you display items as icons, in a list, or in columns. Additional display options are available via the Show View Options in the View menu.

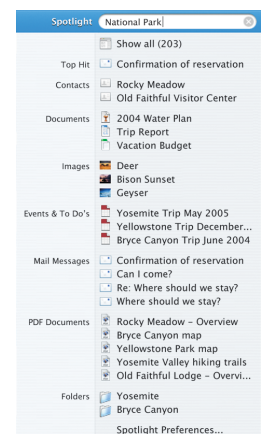
The Sidebar on the left side of the Finder window allows easy access to folders, files or applications. Items may be dragged into the Sidebar. The oval on the right side will hide/show the window's Sidebar and toolbar.

In OS X, each user with a valid log-in to the system works in their own environment, known as their Home. If you save all your work into your Home folder it will always be an easy chore to back up your critical data.



HOW CAN SPOTLIGHT HELP OUT?

Spotlight lets you quickly search your entire computer for your documents, photos, email messages, address book contacts, applications, and much more. You can also use Spotlight to find applications and System Preferences panes. For example, Spotlight can help you find all the documents that mention someone by name, whether it's a photo, contact information or a document that mentioned that name. Spotlight is started as a magnifying glass at the top right of the screen.



WHAT'S A SYSTEM PREFERENCE?

System Preferences allow you to personalize settings on your computer such as your Desktop background, and configure network settings.

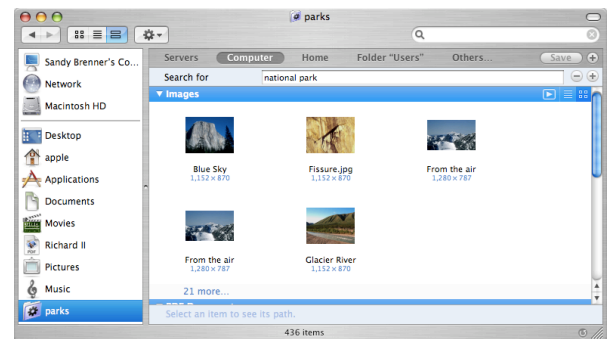


EXPOSÉ. WHAT'S THAT?

Exposé is a feature that lets you press a key and temporarily see all windows at once or move them all aside to reveal the desktop. If you have many windows and applications open on your computer this can really help out. By pressing the F9 (show all windows), F10 (show only open windows of current application) or F11 (hide all windows to expose the Desktop), you can move files, text or graphics from one place to another, simply.

WHAT ARE SMART FOLDERS?

When you search for something in the Finder (such as images), you can save the resulting search as a Smart Folder. This makes it easier to find and work with items stored in multiple locations.



HOW DO YOU TYPE SPECIAL CHARACTERS?

Use the Input Menu of the International System Preferences to see which options work with which letters. For example, using opt-n, followed by n will provide the ñ letter.

WHAT ABOUT BACKUP?

The time to back up is before you need the file you just threw in the trash and emptied!

Backup anything you can't easily replace.

If you keep all important data in your Home folder, it will be easy to back up.

Create a Burn Folder for all the items you want to backup regularly.

Backup to CD or USB key disk.

Helpful Web Sites for More Information

<http://www.lausd.net/> - The site for news, information and resources about the Los Angeles Unified School District. Resources for teachers, students, and community members, as well as links to other useful sites.

<http://www.applela.com> - The site for information about your Apple team for LAUSD, and how to purchase product.

<http://www.apple.com/education> - The Main Education Page on the Apple Web site, includes many useful links to other Apple sites with information on Special Needs, Adaptive/ Assistive Devices, K-12 and Higher Education initiatives, Apple Learning Interchange, iLife lessons for teachers, etc.

<http://www.apple.com/education/k12/> - The Main K-12 Page on the Apple Education Web site, with many useful links to other Apple sites such as education solutions, profiles in success, and iLife activities for the classroom.

<http://ali.apple.com/> - The Apple Learning Interchange (ALI) site has an incredible wealth of digital resources (on topics such as Teaching & Learning, Lesson Ideas, Technology Showcases, etc.) available to professional educators for classroom use ranging from lesson plans, to video field trips, to exemplary teaching practices. Learn about unique opportunities for professional growth or classroom enrichment through our many events.

<http://www.atomiclearning.com/> - In addition to fee-based activities, Atomic Learning offers free, on-line courses and orientation to iMovie and the new Mac OS X operating system. Other (fee based) courses available at this site include AppleWorks, MicroSoft Office (Word, Excel, Power Point, etc.), iTunes, Keynote presentation software, etc.

<http://www.peachpit.com/content/downloads/peachpit/promo/NewInTiger.pdf> - This is an e-book that uncovers the latest features of Tiger.