



LOS ANGELES UNIFIED SCHOOL DISTRICT

POLICY BULLETIN

TITLE:	Participation In The School-Based Coordinated Program (SBCP)	ROUTING Local District Superintendents Local District Directors, School Support Services Principals Categorical Coordinators Lead Teachers SSC Chairs
NUMBER:	BUL-3492.1	
ISSUER:	Rita Caldera, Assistant Superintendent Specially Funded Programs Division	
DATE:	February 12, 2007	
POLICY:	This policy bulletin outlines state regulations for schools applying to coordinate state categorical funds. The School-based Coordinated Program (SBCP) ensures that all students, including those with special needs—English Learners (EL), Gifted and Talented Education (GATE), Special Education, and Educationally Disadvantaged—are provided an enriched instructional program based on the District’s core curriculum and state standards. Participation in SBCP provides greater flexibility for schools to coordinate services provided by state categorical funds.	
MAJOR CHANGES:	This revision updates Memorandum 1144.1 of the same subject dated September 12, 2005.	
GUIDELINES:	It is the intent of the SBCP to focus the authority to exercise such flexibility at the school level with the approval of the School Site Council (SSC). The SSC determines participation and the funds that provide the services to be coordinated. Services purchased from the following categorical funds may be coordinated: • School Improvement (SI)/School and Library Improvement (SLI) • Economic Impact Aid/Limited-English Proficient (EIA-LEP) • Economic Impact Aid/State Compensatory Education (EIA-SCE) • Gifted and Talented Education (GATE) • Special Education Services Title I funds are excluded. PROCEDURES <u>Steps to Participate:</u> 1. The principal and the School Site Council (SSC) chairperson convene the SSC to determine participation. 2. If an SSC does not exist, one must be formed or an existing committee or council that has been elected with the same composition of the SSC may perform the duties. Refer to Attachment A in this bulletin and Bulletin No. 1231, “Advisory Committees and School Site Councils,” Specially Funded and Parent/Community Programs Division, dated September 15, 2004. 3. The SSC must identify the funding source(s) of the services to be coordinated.	



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If the SSC elects not to participate:

1. On Attachment B (Assurances), check the appropriate box and obtain the signatures at the bottom of the page.
2. Complete Attachment C (School Site Council Composition) and submit both Attachments.

Schools that have SBCP Components that have been cleared by Specially Funded Programs Branch from the 2003-04 school year and any subsequent year are not required to submit a new request. Submit a new request only if the SSC chooses to change the status of participation or the funding sources intended for coordination. For information on current status, contact your local district Categorical Program Coordinator.

Please note: If employees are jointly funded by Title I Schoolwide Program and state funds under School-Based Coordinated Program, they must complete a semiannual certification of such employment but not a Multi-funded Time Report each pay period.

The Component (Attachments B and C) is to be submitted to:

**Specially Funded Programs, Compliance and Technical Support Branch,
333 S. Beaudry Avenue – 16th Floor.**

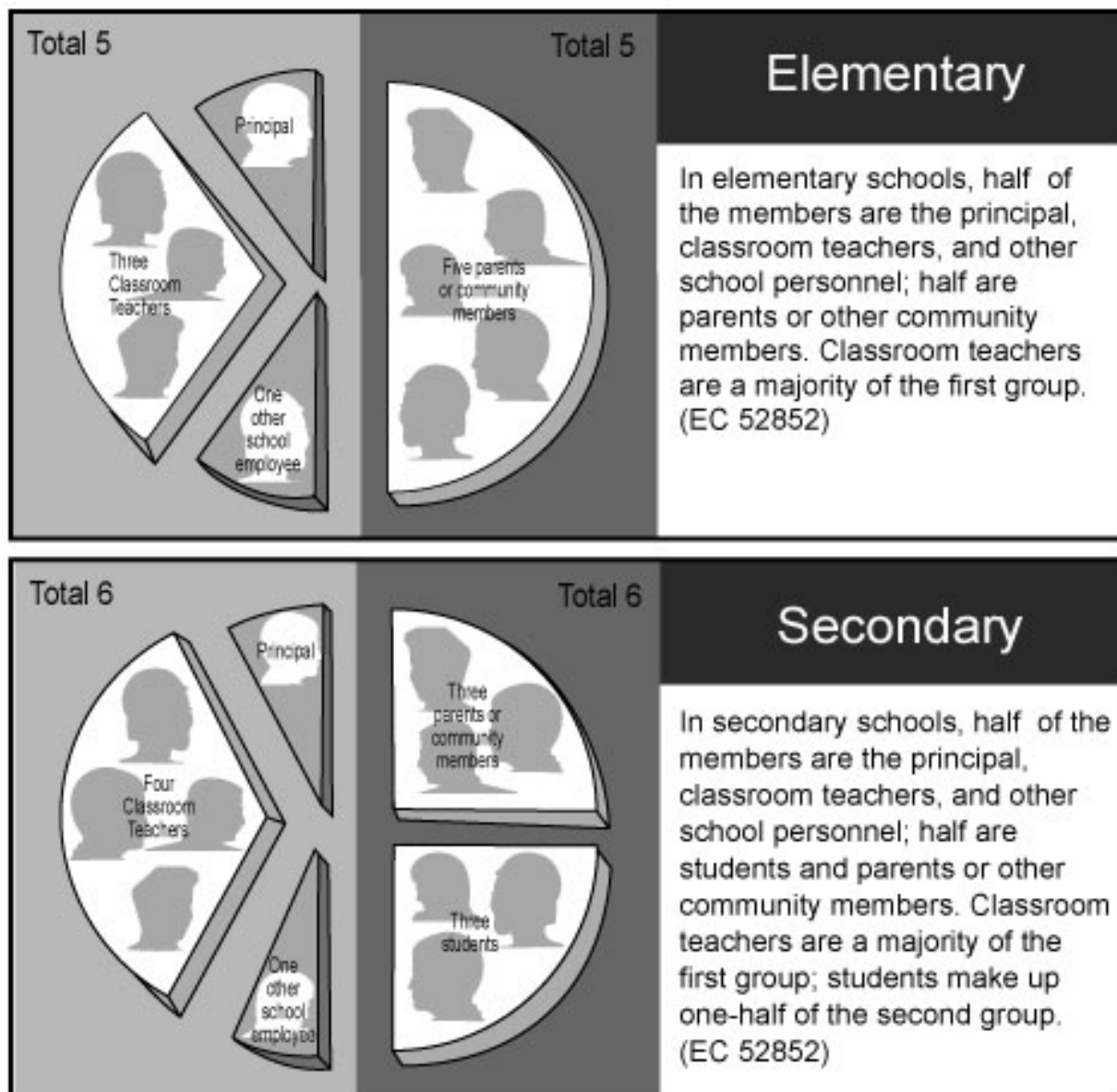
Original signatures are required on both pages. Send a copy of the component to your local district Categorical Program Coordinator.

The SSC must ensure that a current updated school plan exists that addresses English learners, educationally disadvantaged, gifted and talented education, and special education students.

AUTHORITY:	This is a State Policy for all schools who receive categorical funding. (EC. 52800; 52850; 52870)
RELATED RESOURCES:	Bulletin No. 1231 "Advisory Committees and School Site Councils," Specially Funded and Parent/Community Programs Division, dated September 15, 2005 Attachment A CDE Categorical Program Monitoring Guide, CP11.1-11.3
ASSISTANCE:	For assistance or further information, please contact Alice Turner at Specially Funded Programs, Compliance and Technical Support Branch at (213) 241-6990.

Los Angeles Unified School District
Specially Funded and Parent/Community Programs Division

SSC School Site Council



The number of persons indicated on these diagrams are examples only. All members of the SSC are selected by their peers (teachers, other personnel, students, parents, and community members). Parents or community members are selected by parents of children attending the school; students are selected by students.

Los Angeles Unified School District
Specially Funded and Parent/Community Programs Division

School-Based Coordinated Program Component

Assurances

School _____ Location Code _____
 Local District _____ Calendar _____ Phone _____

☐ School will not participate in SBCP.

EC 52852.5	The School Site Council has chosen to coordinate services of the state funding sources checked below. ☐ EIA-SCE ☐ GATE ☐ EIA-LEP ☐ SI/SLI	Special education services ☐ will be coordinated ☐ will not be coordinated
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EC 52853 (a) [2]; 52857; 52858 64000	The existing school-site plan requires a process for ongoing evaluation of the site's educational program, and it addresses the needs of the following student population regardless of funding: ❖ LEP ❖ EDY ❖ GATE ❖ Special Education
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EC 64000; 52853; 52855; 52858.5	The site plan was developed collaboratively and approved by the School Site Council.
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EC 52852	The SSC was formed based on the composition requirements specified in Education Code and a copy is attached.
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Participation in the School-based Coordinated Program provides schools greater flexibility in using certain categorical resources to ensure that all students, including students with special needs, receive an enriched program.

Principal _____

Please Type
Signature
Date

School Site Council Chairperson _____

Please Type
Signature
Date

School Site Council Composition

EC 52852

School	Location Code
Principal	Telephone

All members of the SSC are selected by their peers (classroom teachers, other school personnel, parents and community, students).

The council shall be composed of :

Part A: The principal, classroom teachers elected by classroom teachers, other school personnel elected by other school personnel. Classroom teachers must be in the majority. The principal must be a member.

Part B: Parents or community members elected by parents of the school. In the secondary schools, students are included in this group in equal numbers with parents/community. Parents/community members may not be employed at the school.

The council shall be constituted to ensure parity between school staff (Part A) and parent/community/students (Part B). Part A (above) must be equal in number to Part B (above). The membership shall be no fewer than ten members in elementary schools and no fewer than twelve members in secondary schools. Type or print the name of each council member and check the appropriate box after each name to identify the position held by that member.

Part A – School Staff				Part B – Parents/Community/Students			
Name	Principal	Classroom Teacher	Other Personnel	Name	Parent	Community	Student

Total number in each column

Total number in Part A _____

Total number in each column

Total number in Part B _____

Name of SSC Chairperson

Position (e.g., Parent, Teacher)

Signature of SSC Chairperson

Date