

FOR YOUR INFORMATION

LOS ANGELES UNIFIED SCHOOL DISTRICT
Chief Administrative Officer, Business and Finance

DISTRIBUTION: All Schools and Offices

ROUTING

Administrators
Secretaries

SUBJECT: REFERENCE GUIDE NO. C-6
SECURITY DEVICES ON DISTRICT CONTRACT

DATE: February 9, 1999

DIVISION: Business Services

APPROVED: ALAN TOMIYAMA, Acting Business Manager

For further information, please call your Purchasing Services Coordinator or Purchasing Branch at (213) 633-7151.

I. BACKGROUND

This reference guide describes various types of security devices available on contract for computers, printers, office machines, and audiovisual equipment as well as ordering procedures, prices and vendor contacts.

II. SECURITY DEVICES ON CONTRACT

In addition to security devices available in the District warehouse, the District has contracts with various vendors for the period July 1, 1998 to June 30, 2001. Please refer to the following attachments for information on security devices:

Attachment A: Security devices available in the District warehouse and installation services.

Attachment B: Security devices available from contracting vendors.

Attachment C: Vendors who will provide their full line of security devices based upon a percentage discount off their current price list.

III. HOW TO ORDER

A. For stock items, a stock requisition (SR transaction) must be processed in the Integrated Financial System (IFS). Please use the commodity code and unit cost information provided in Attachment A to complete the requisition.

For installation of stock items, please contact the vendors on Attachment A directly. Please process a school purchase order (SPO), a requisition (RX transaction), or imprest check, whichever is applicable to pay for the installation charges.

- B. For non-stock orders less than \$1,000, ~~process a PD-SPO transaction~~ in the IFS system. For non-stock orders of \$1,000 or more, process a RX transaction in the IFS system.

Please use the vendor and product information provided in Attachment B or C to complete the transaction. Be sure to reference the contract number and Bid No. C-39 with all orders. Shipping charges are included in the unit cost but not sales tax. If you would like the vendor to install the security device(s), be sure to add the cost to your order as separate line item. Installation cost is not taxable.

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ATTACHMENT A

Security Devices Available in the District Warehouse

Commodity Code	Description	Unit Cost
2057574475	Cable System - 3 FT	\$18.87
2057574477	Cable System - 4 FT	\$19.16
2057574485	Cable System - 5 FT	\$19.45
2057574479	Cable System - 6 FT	\$19.74
2057574481	Cable System - 7 FT	\$19.99
2057574495	Universal Tray Lock (14" x 16)	\$42.05
2057574498	Universal Tray Lock (16 x 18")	\$53.55

Installation Services

Vendor	Vendor Number	Contact	Telephone No.	Description	Installation Cost	Per Unit	On Unit (non-taxable)
Business Machine Security	102912	Jay Umberg	(800) 872-9562	Installation of stock cable system	\$23.00	\$18.00	\$15.00
Security Ware, Inc.	135701	Nancy Pearson	(800) 681-5555	Installation of stock universal tray lock	\$25.00	\$20.00	\$18.00

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Security Devices Available From Contracting Vendors

ATTACHMENT B

Vendor	Vendor Number	Contact	Telephone No.	Description	Unit Cost	Installation Cost per # of Units (non-taxable)	1-5	6-10	11-20	21-50	51+
WEST COAST PLATEN	119206	Bob Dillz	(800) 322-2431	ENTRAPMENT/ENCLOSURE FOR COMPUTER WITH BUILT-IN MONITOR:							
				• Apple Macintosh 5200-5500	\$20.41						
				• Apple Macintosh G-3	\$78.98						
				• Apple Macintosh i-Mac	\$78.98						
				ENTRAPMENT/ENCLOSURE FOR COMPUTER WITHOUT BUILT-IN MONITOR (HAS CABLE FOR MONITOR):							
				• Apple Macintosh 6100-9000	\$20.41						
				• Apple Macintosh G-3 Desktop	\$72.65						
				• Apple Macintosh G-3 Tower	\$76.26						
				"L" BRACKET FOR TV'S AND VCR'S:							
				• Television up to 19"	\$19.07	\$25.51	\$18.37	\$15.31	\$14.29	\$13.27	
				• Television up to 27"	\$19.07						
				• Television up to 35"	\$22.49						
BUSINESS MACHINE SECURITY	102912	Jay Limberg	(800) 872-9562	• Video Cassette Recorder	\$19.07						
				ENTRAPMENT/ENCLOSURE FOR PC DESKTOP AND TOWER COMPUTER (HAS CABLE FOR MONITOR) FOR ANY MANUFACTURER AND SIZE:							
				1 - 5 units	\$49.95	\$25.00	\$20.00	\$17.00	\$16.00	\$15.00	
				6 - 10 units	\$49.30						
				11 - 20 units	\$48.75						
				21 - 50 units	\$48.15						
				51 + units	\$47.50						
				ENTRAPMENT/ENCLOSURE FOR PC DESKTOP (ADJUSTABLE):	\$49.95	\$27.00	\$22.00	\$19.00	\$18.00	\$17.00	
NOBLE SYSTEM	135801-A	Gary Avganion	(818) 881-0354	ENTRAPMENT/ENCLOSURE FOR PC TOWER (ADJUSTABLE):	\$56.95	\$27.00	\$22.00	\$19.00	\$18.00	\$17.00	
				RAIL LOCK SYSTEM:							
				• Model NG 100	\$44.95	\$19.50	\$17.50	\$15.00	\$12.50	\$10.00	
				• Model NG 200	\$59.95						
				• Model NG 300	\$69.95						

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ATTACHMENT C

In addition to the specified items indicated in Attachment B, the following vendors provide a discount off their manufacturers' price list on the rest of their product line.

CONTRACT VENDOR	VENDOR NO.	CONTRACT NO.	CONTACT PERSON	TELEPHONE NO.	PERCENTAGE DISCOUNT
Aztec Security Products	147399	9950038	Linda Sheppard	(800)-821-0529	-20%
Business Machine Security	102912	9950068	Jay Umberg	(800)-872-9562	-30 to 90%
D & D Security	121227	9950039	Duey Smith	(800)-366-3058	-30%
Extreme Security	147398	9950040	Nipper Larson	(714)-498-4224	-37.50 to 50%
FMI/Pad Lock	106919	9950034	Tom Separa	(310)-549-3221	-10%
Noble Security Inc.	135801-A	9950041	Gary Avganin	(818)-881-0354	-40%
Security Ware, Inc.	135701	9950042	Nancy Pearson	(800)-681-5555	-25 to 35 %
Segull Security System	116337	9950035	Chris McManus	(888)-781-6562	-30 to 35%
Sunset Enterprises	133042-9	9950036	Richard Lolly	(800)-230-3239	-15%
Versa Lock, Inc.	128091	9950037	Maureen Burman	(800)-248-5625	-40%
West Coast Platen Co.	119206	9950067	Bob Diltz	(800)-322-2431	Net