



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

LOS ANGELES UNIFIED SCHOOL DISTRICT **Due: May 14, 2004**
CLASSIFIED PERSONNEL
Summer School
School Administrative Assistant Application

Last Name First Name Middle Initial Employee # Soc. Sec. #

Home Address: Number Street City Zip Code

Job Classification Present Work Location

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Business Telephone # Extension Home Telephone # Cellular Telephone #

Do you have SIS experience? ☐ Yes ☐ No

Do you have PTRS experience? ☐ Yes ☐ No

Work Address: Number Street City Zip Code

Dates Available to Work: _____
From To (inclusive)

I have circled the areas for which I want to be considered for summer school assignment:

Classified Assignment Areas: A B C D E F G H I J K

Signature Date

For Classified Personnel Assignments Branch Use Only

NOTE: Send Application to Local District Standards-Based Promotion/Intervention Coordinator