



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

STANDARDS-BASED PROMOTION LOG-Elementary

School Year: _____ - _____ Teacher: _____
Student Name: _____ Birthdate: _____
School of Attendance: _____ Student ID# _____
Parent/Guardian: _____ ELD Level : _____

ACTION:

*Mid Period Report to Parents

sent regarding student at risk of not meeting
grade-level standards for promotion.

Parent Notification of Intervention Placement

*Participation in Intervention Program(s)

ELP, ELAP

SS/Intersession

Local Design/Other

Warning Indicated on Progress Report

(Re: Student is at risk of not meeting
grade-level standards for promotion)

Parent Communication

1.conference, 2.phone, 3. etter, 4.other

(example: 10/21/02 (1) _____)

*Warning Notice to Parent--Student may be retained

Date of Conference

Information on Standard-Based Promotion

Appeals Process Given/Sent to Parent

Notification—Mandatory

Summer/Intersession Intervention

For Students with Disabilities - Date of IEP

(To be completed by Administrator/Designee)

Participation in Mandatory summer/

Intervention Program (Classroom Teacher)

*Promotion Determination Letter Mailed to

Parents (Summer School/Intervention Teacher)

*Notification of Mandatory SBP Retention

(Home School Principal)

Promotion Determination Letter Parent

Conference/Mailed to Parents

PLACE IN STUDENT'S RED FOLDER