

District E Technology News

February 2004 Edition

Hello Technology Leaders!

This is the seventh e-mail update of the 2003-2004 school year. Feel free to forward this to others. If you know of others who may be interested in being included in the District E Technology News e-mail list, please have them contact the Local District E Instructional Technology Applications Facilitator, John Rivera at john.rivera@lausd.net.

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1. Technology Consortium Meeting Preview, 1:30-3:30pm, February 23, 2004

Here is the tentative agenda for the February 23, 2004 meeting at Delevan Drive Elementary School, 4168 W. Avenue 42, Los Angeles, CA 90065. As always, attendance is voluntary but does provide an occasion when technology leaders can share ideas as well as learn.

- 1:30 Latest Technology Updates (re: topics covered or not yet covered by this e-mail)
- 2:00 Video Editing Projects For Your Students: Solutions For Windows Users
- 3:00 A Look At ULead's Photo Editing and DVD-Creation Software
- 3:25 Open Questions Forum/Networking With Other Technology Leaders

2. 2004 California School Technology Survey

The 2004 California School Technology Survey has been available online since January 7, 2004 and must be completed by March 19, 2004. Schools not making the obligation will put the district and the school in jeopardy for Enhancing Education Through

Technology Formula and Competitive Grants Funds as well as their school's share of Microsoft Settlement funds. Please use the following updated information below for access. Please contact me if further clarification is needed.

District PIN (number): e76667

School Survey System Password: network

School Technology Survey Web Address: <http://www.cde.ca.gov/edtechsurvey/>

3. Microsoft Settlement

Funds in the form of vouchers are available to eligible K-12 California schools through a settlement of claims against Microsoft. Vouchers will be distributed as vouchers to be used to assist districts with implementing and supporting education technology that promotes effective teaching and promotes student achievement. The amount of money per student is not yet disclosed and will be taken from what is not claimed from the funds being used to pay for consumer settlement claims. Eligibility includes all of the following:

- 1) Eligible school serving in any grades K-12
- 2) A district minimum of 40% Free or Reduced Price Lunch based on 2002 CBEDS
- 3) Completion of the 2004 California School Technology Survey
- 4) Completion of a district technology plan approved by California for EETT criteria

LAUSD will be applying for this settlement on behalf of all LAUSD schools (in order to make all LAUSD schools eligible for this settlement). The due date for the RFA (request for application) submitted to the state is fast approaching, and therefore schools are strongly encouraged to complete their 2004 California School Technology Survey before the end of the month. Any school not completing the 2004 California School Technology Survey will disqualify their own school from receiving equipment and software funded by the settlement.

For further information, please contact the CTAP Region 11 contact administering the Microsoft Settlement: Dennis Large, large_dennis@lacoed.edu, (562) 922-6582.

4. Accessing Online Progress Reports and SOAR From Home

LAUSD Planning, Assessment and Research Division has finalized security plans to allow access to Online Progress Reports and SOAR from home using any Internet Service Provider (ISP), including cable or DSL access in addition to the currently available access. Only employees who have signed the District's Acceptable Use Policy and have an LAUSDnet e-mail address will be given permission to use this method of OPR and SOAR data entry. Users must change their access passwords every 180 days;

directions can be found on the ESIS website. Passwords must have a minimum of 8 characters and contain at least one number. If a user has made five failed attempts to log-on, access will be blocked to that user for 6 hours unless the user calls ESIS to re-establish access. This information is covered in Bulletin 709 which can be downloaded from the Inside LAUSD website. For further information, please contact the following:

Elementary SIS: (213) 241-8498, <http://esis.lausd.k12.ca.us>
SOAR, School Information Branch, (213) 241-2450

5. CTAP2 iAssessment Results

If you know of any certificated teachers that have not yet filled out the CTAP2 iAssessment, please let them know they need to do so immediately. ITD will be contacting District E Directors about schools that have not shown a concerted effort to have their teachers fulfill this state requirement. For more information, refer to Bulletin M-150 as well as the website address: <http://ctap2.iassessment.org>

6. More Salary Point Classes Available

Many curricular courses can be taken for salary point credit. Here is a listing of classes that are open for enrollment, including one that I will be teaching. Please keep in mind that more opportunities will continue to spring up as the information becomes available. To enroll in any of these courses, please refer to the included contact information. For an updated list (current as of this week but updated weekly), please visit the District E Website: <http://district-e.lausd.net> and click on Professional Development. Then click on Salary Point Classes.

Course Title: Eek! There's a Mouse in My Classroom and It's Attached to a Computer

Salary Point Amount: 1

Grade Level: K-12

Time & Dates: 4pm-8pm on Wednesdays: 02-11-04, 02-18-04, 02-25-04, & 03-03-04

Location: [Fulton Middle School](#)

Instructor: Susan Kosseff Brown

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: Approximately \$20 for a textbook

Course Title: Powerful Projects: Interactive Student Literacy, Research, and Organization

Salary Point Amount: 1

Grade Level: 3-12

Time & Dates: 8am-5pm on Saturdays: 02-21-04 & 03-06-04

Location: [Zelzah ITD Training Center](#)

Instructor: David Boin

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: none

Course Title: Inquiry in the Science Classroom Using Internet-based Data Sources

Salary Point Amount: 2

Grade Level: K-12

Time & Dates: 4pm-6pm on Mondays: 02-23-04, 04-05-04

Location: TLCG Training Lab, [Local District F](#)

Instructor: John Rivera

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: none

Course Title: Building An Electronic Portfolio With Macromedia's Dreamweaver MX

Salary Point Amount: 1

Grade Level: K-12

Time & Dates: 8am-5pm on Saturdays: 02-28-04 & 03-13-04

Location: TLCG Training Lab, [Local District F](#)

Instructor: Ira Ehrlich

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: none

Course Title: Scaffolding Higher-Order Thinking With WebQuests

Salary Point Amount: 1

Grade Level: 4-12

Time & Dates: 8am-4pm on Saturdays: 02-28-04 & 03-06-04

Location: TLCG Training Lab, [Local District F](#)

Instructor: Carolyn Burleson

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: none

Course Title: Lights, Camera, Action! Create Cross Curriculum Lessons Using Apple iMovie

Salary Point Amount: 1

Grade Level: K-12

Time & Dates: 4pm-8pm on Wednesdays: 03-03-04, 03-10-04, 03-17-04, & 03-24-04

Location: TLCG Training Lab, [Local District F](#)

Instructor: John Rivera

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: \$10 material fee for teachers to take home finished product

Course Title: Click! Using Digital Photography To Enhance Instruction

Salary Point Amount: 1

Grade Level: K-12

Time & Dates: 4pm-8pm on Wednesdays: 03-03-04, 03-10-04, 03-17-04, & 03-24-04

Location: [North Hollywood High School](#)

Instructor: Mark Dohn

How To Enroll: (213) 229-4836, <http://pddss.lausd.net>

Fee: possible book purchase

Course Title: Science: Their Favorite Subject

Salary Point Amount: 1

Grade Level: K-12

Time & Dates: 8am-5pm on Saturdays: 03-06-04 & 03-20-04

Location: [Los Angeles High School](#)

Instructor: Bruce Petersen

How To Enroll: (714) 389-1181

Fee: none

7. Decision Support System – Helpful Updates And Training Dates

The Decision Support System (DSS) is a secure, web-based system that provides accountability reports of student outcomes and achievement. The District implemented DSS to support its primary mission of increasing student achievement by providing data to those being held accountable for results. School principals and assistant principals of K-12 schools can create their own accounts by completing the self-registration form within the DSS Portal: <http://dss.lausd.k12.ca.us>. All other eligible LAUSD employees interested in obtaining a DSS account need to fill out a Request for DSS UserID Authorization form. This form can be downloaded from the DSS Portal in the "Getting Started" tab. If you are not sure whether you are eligible to use the DSS at this time, please contact your supervisor.

More DSS 101 training is scheduled for the following dates and times:

- Thursday, February 12, 2004, 8:00am-12 noon
- Thursday, February 26, 2004, 8:00am-12 noon
- Wednesday, March 10, 2004, 8:00am-12 noon
- Tuesday, March 23, 2004, 8:00am-12 noon

Training for these dates will be held at the San Julian Training Site, 1315 S. San Julian St., Los Angeles 90015. To sign up for training, send an email with your name, title, school or office, local district, phone number and email address to the DSS Training Administrator at dsstrain@lausd.k12.ca.us

8. LAUSD Webmail and ePals Addressbook Converter Version 2.2

If you have not already figured out, the ePals conversion slated for January 30, 2004 was delayed until sometime by the end of February of this year. The reason for this is because LAUSD heard all the constructive criticism regarding the limited message storage space and the inability to use programs such as Microsoft Office, Eudora, and other programs that use POP. Thus, the new configuration being changed at this time will include and increase in storage space of 5MB to 20MB as well as the ability to use a secure version of POP (only for employees, not students). Please check the LAUSD webpage for the latest information.

If you do not want to lose your LAUSD WebMail addresses, you will need to save them before the end of February 2004. To export your address book into a file that can then be imported into the new ePals address book, you will need the following files:

Instructions for Addressbook Converter 2.2:

[Webmail Addressbook Export Instructions \(for Version 2.2\)](#) (2.3 Mb):

http://www.lausd.k12.ca.us/district_b/resources/epals/LAUSDAddressBookExport_v2.2.htm

Addressbook Converter Version 2.2 (revised 1/29/04)*

Windows 98/Me/NT/2000/XP (EXE file, 1.54 Mb):

http://www.lausd.k12.ca.us/district_b/resources/epals/Addressbook_Converter_v2.2.exe

Macintosh OS 8/9 (SIT file, 500 Kb):

http://www.lausd.k12.ca.us/district_b/resources/epals/ConverterOS9_v2.2.sit

Macintosh OSX (SIT file, 500 Kb):

http://www.lausd.k12.ca.us/district_b/resources/epals/ConverterOSX_v2.2.sitx

*This version simplifies the process by eliminating the need to create a text file.

Windows Users: If clicking on the above links produces a screen full of garbled text then right-click on the link and choose "Save Target As... "

Macintosh Users: If clicking on the above links produces a screen full of garbled text then hold down the "Control" key while clicking on the link and choose "Download Link to Disk".

Questions / Comments / Suggestions:

Steve Benkovic, Arminta St. Elementary, District B, sbenkovi@lausd.k12.ca.us

9. California Technology Assistance Project Los Angeles Workshops

CTAP Los Angeles County offers a host of workshops to suit your technology needs. Whether you're working with handheld units or incorporating digital media into your classroom, you will find these covered. Below you will find a list of workshops that have dates available to take. The approximate cost for each class is \$25. Visit the CTAP Region 11 Workshops webpage to register for or read more information on a workshop that interests you or your colleagues by going to: <http://ctap.lacoe.edu/workshops>

Digital Media Goes to School

This workshop focuses on the process for using multimedia in a standards-based classroom environment to increase understanding with storytelling.

Available dates:

2/11/2004 at Emory Park ES, Alhambra School District

2/25/2004 at TLCG Training Center, Soto Street Building

Mac Troubleshooting

This workshop delivers basic training in dealing with freezing, using the Finder, formatting and fragmentation issues on the Macintosh.

Available dates:

02/24/04 at L.A. County Office of Education, Downey, California

Windows 2000/2003 Server Administration

This two-day workshop is designed for the New Windows 2000 Server Administrator who needs to learn intermediate and advanced administration of a Windows 2000 Domain.

Available dates:

04/05/04 – 04/06/04 at SMMUSD Tech Center, Santa Monica Adult School

Mac OSX Server Administration

One Day hands-on session for the Server Administrator (Beginning, Intermediate, & Advanced) who needs to learn the basics of administering a Mac OS X server. Will learn how to implement and maintain a Mac OS X network environment.

Available dates:

04/07/04 at SMMUSD Tech Center, Santa Monica Adult School

EETT Symposium

Instructional Technology-Access, Accountability and Achievement. Features hands on workshops (handheld devices and laptops), an exhibit area full of technology resources, and best practices shared from educators throughout Southern California.

Available dates:

04/29/04 at Pasadena Conference Center

Windows 2000/2003 Advanced Server Administration

A two-day workshop for the Windows 2000 Server administrator who needs to learn intermediate to advanced skills like administering user and group accounts, sharing network resources, NTFS permissions, print server etc.

Available dates:

06/28/04 at SMMUSD Tech Center, Santa Monica Adult School

10. Cisco Certified Network Associate Class for LAUSD Employees

The Venice Skills Center is offering a special Cisco Certified Network Associate (CCNA) Module 1 class for LAUSD Employees. According to a study by the Bureau of Labor Statistics, Network and computer systems administrators and Network systems and data communications analysts are 4 and 5 on the list of the top seven fastest growing occupations projected for 2003-2010. Now is the time to acquire the skills necessary to prepare you for a highly lucrative job market.

The class will be held in the training room on the **10th floor of the Beaudry Building at 333 South Beaudry, LA, 90017**, Mondays 5 pm to 7pm, February 2 – June, 2004 (but they will accept new enrollees up to early March). Practicum or labs can be scheduled

with the instructor to meet individual needs at the Venice Skills Center, Tuesdays through Thursdays between the hours of 1pm –9pm, February 2, 2004- June 21, 2004.

There is a \$63.00 materials fee and a \$15.00 registration fee. LAUSD employees can have the \$15.00 registration fee waived. The official course name is Network Control Operator/Introduction to Networking and the course number is 29-11-61. To register, call (310) 392-4153, ext. 119.

For more information please contact John Kwan, the instructor, via email at john.kwan@lausd.net or via phone (213) 241-1278.

11. Instructional Resource: Internet Scavenger Hunts

Internet scavenger hunts are a great way to introduce expanded use of the web for education beyond just researching topics for papers and written reports. When organized thematically, they can reinforce lessons or further synthesize a key concept. Scavenger hunts focus the student on gaining information, rather than investing lots of time searching through a myriad of web resources.

Cynthia O’Hora, a volunteer web site developer for Selinsgrove Area School District in Pennsylvania, hosts various scavenger hunts in pdf form for use. Please be aware of copyright permission as you use them. You may bookmark them (add them to favorites) for use, but do not alter them:

February Facts hunt:

<http://homepage.mac.com/cohora/ext/feb.html>

Heart hunt:

<http://homepage.mac.com/cohora/ext/heart.html>

Presidential hunt (the office & powers):

<http://homepage.mac.com/cohora/ext/pres.pdf>

Computer Insides - Out Hunt:

<http://homepage.mac.com/cohora/ext/cguts.html>

Copyright Internet Hunt (embrace ethics):

<http://homepage.mac.com/cohora/ext/copy.html>

12. 8th Annual InfoTech and Instructional Technology Fair

On Saturday, **May 15, 2004**, the Los Angeles Unified School District will have the 8th Annual InfoTech, an Instructional Technology Fair that is presented for the teachers, administrators and staff of the Los Angeles Unified School District.

This year's theme is ***Becoming Globally Competitive in the Information Age***

The location for this year's ***InfoTech*** is the ***Los Angeles Airport Hilton*** from 8:00 AM to 1:30 PM. The focus of InfoTech 2004 is LAUSD teaching our educators to help our students to compete and contribute in the twenty-first century. I know there are many exciting, innovative and educational activities occurring in our district schools and offices.

This is a great opportunity for those of you who are interested in presenting your innovative technology programs. The InfoTech participants would gain valuable knowledge, which could help bring new technologies and curricular ideas to their schools and offices. If your school (or if you know of a school) who wishes to exhibit, arrangements can be made to showcase your program.

Here is the schedule:

Registration - 7:30 – 8:00 am
General Session - 8:00 – 9:00 am
Workshop I - 9:00 – 9:50 am
Workshop II - 10:00 – 10:50 am
Break - 10:50 – 11:20 am
Workshop III - 11:30 – 12:20 pm
Exhibit Hall/ Evaluation - 12:30 – 1:30 pm

Closing activities will take place at 1:15 pm in the Exhibit Hall.

For more information please call Mary Cervantes (Conference Coordinator) at 213-229-4836 as soon as possible.

As always, I hope this has been helpful and informative. If you have any questions, please contact me:

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Approved: Roberto Martinez, Administrator of Operations, Local District E

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