

Los Angeles Unifies School District  
**MIGRANT EDUCATION PROGRAM**

**SCHOOL C.P.M. REQUIREMENTS**

**Process for Initial Identification-**

**How** are teachers informed of their student's migrant status?

**Purple Folder For Each Migrant Student-**

1. Provide by Migrant Education Office
2. Kept in Cumulative Folder

**Contains I.L.P**

(Individual Learning Plan and Student Assessment. Both to be Completed by school at least **once a year.**)

**COMMUNICATION with Parent-**

1. Parent Conference
2. Formal Letter (Draft provided by Migrant Office)

Parents receives information regarding student's academic progress and copy of I.L.P

**Migrant Student Roster-**

**Updated Monthly roster sent to Schools by Migrant Ed. Office.**

**Checklist for Schools:**

1. Single Plan for Student Achievement reflects educational needs of Migrant Students.
2. Demonstrate that the plan is being implemented. (See above)
3. A member of staff designated as a contact with Migrant Education Office.
4. Contact at the school will:
  - a) review I.L.P's / Student Assessments
  - b) assure that needed support services are recommended
  - c) provide /facilitate professional development for staff and migrant parents on services available to Migrant Students
  - d) assure that there is communication with Migrant Parents
  - e) contact Migrant Office for support

**QUESTIONS?**

Please feel free to call Nellie Barrientos at (213) 241-2090.

