



LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM

MEM-4449.0
 September 15, 2008

ATTACHMENT I

STANDARDS-BASED INTERVENTION LOG – SECONDARY

DIRECTIONS: Complete this form for each student who attends intervention.

Student Name: _____ Birthdate: _____
 School of Attendance: _____ Student ID# _____
 Parent/Guardian: _____

	Grade _____	Grade _____	Grade _____	Grade _____
	ELD Level ____	ELD Level ____	ELD Level ____	ELD Level ____
	Date _____	Date _____	Date _____	Date _____
<u>Mid Period Report to Parents</u>	_____	_____	_____	_____
sent regarding student at risk of not meeting grade-level standards for promotion.	_____	_____	_____	_____
	_____	_____	_____	_____

<u>Participation in Intervention Program(s)</u>	Date	T. Initials	Date	T. Initials	Date	T. Initials	Date	T. Initials
ELP, ELAP, TSP	_____	_____	_____	_____	_____	_____	_____	_____
SS/Intersession	_____	_____	_____	_____	_____	_____	_____	_____
Local Design/Other	_____	_____	_____	_____	_____	_____	_____	_____

<u>Warning Notice on Progress Report</u>	Date	T. Initials	Date	T. Initials	Date	T. Initials	Date	T. Initials
Student may be retained	_____	_____	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____	_____	_____

<u>Parent Communication</u>	Date	T. Initials	Date	T. Initials	Date	T. Initials	Date	T. Initials
1. conference, 2. phone, 3. letter, 4. other	_____	_____	_____	_____	_____	_____	_____	_____
(example: <u>10/21/02 (1)</u> _____)	_____	_____	_____	_____	_____	_____	_____	_____

	Date	T. Initials	Date	T. Initials	Date	T. Initials	Date	T. Initials
End of School Year Promotion/Retention Determination Letter sent to Parents	_____	_____	_____	_____	_____	_____	_____	_____
End of Summer School/Intersession Promotion/Retention Determination Letter sent to Parents	_____	_____	_____	_____	_____	_____	_____	_____
For Students with Disabilities – Date of IEP	_____	_____	_____	_____	_____	_____	_____	_____

(To be completed by Administrator/Designee)

	Date(s)	Admin./ Designee's Initials	Date(s)	Admin./ Designee's Initials	Date(s)	Admin./ Designee's Initials	Date(s)	Admin./ Designee's Initials
Participation in Mandatory summer/ Intervention Program (Counselor)	_____	_____	_____	_____	_____	_____	_____	_____
Promotion Determination Letter Mailed to Parents (Counselor)	_____	_____	_____	_____	_____	_____	_____	_____
Notification of Mandatory SBP Retention (Home School Principal)	_____	_____	_____	_____	_____	_____	_____	_____
Promotion Determination Letter Parent Conference/Mailed to Parents	_____	_____	_____	_____	_____	_____	_____	_____

PLACE IN STUDENT'S RED FOLDER