Special Internal Order Type Decision Tree

1. Direct Labor (Wages and Benefits)
2. Direct Materials
3. External Services/Contracts
4. Overhead

- External Party Paying for Charges?
  - Yes
  - Job Cost Salary allowed by Program and/or Function?
    - Yes
      - Single Internal Funding Line?
        - Yes
          - Direct Bill Internal Order
        - No
          - Seller Internal Order (for Assessments and Distributions)
    - No
      - Buyer Funding Line #1 (Internal Order, Cost Center, WBS)

- No
  - Buyer Funding Line #x (Internal Order, Cost Center, WBS)
Standing Internal Order Type Decision Tree

- **Direct Labor** (Wages and Benefits)
- **Direct Materials**
- **External Services/Contracts**
- **Overhead**

**Job Cost Salary allowed by Program and/or Function?**
- Yes → **Single Funding Line?**
  - Yes → **Direct Bill Internal Order**
  - No → **Buyer Funding Line #1 (Internal Order, Cost Center, WBS)**
- No → **Expenditures Post to Buyer Funding Line**

**Single Funding Line?**
- Yes → **Seller Internal Order (for Assessments and Distributions)**
- No → **Buyer Funding Line #x (Internal Order, Cost Center, WBS)**
**Special Internal Order Funds Management (FM) Flow**

### Direct Bill or Receiver Special Internal Order

1. **Create Direct or Receiver Internal Order**
2. **Create CO Plan**
   - **Estimate (Plan) of work is entered in Controlling (CO)**
   - The Plan does NOT encumber funds automatically
3. **Write CO Plan to FM (FMAVCR: OPERATING_EXPENSES; 430008)**
4. **Receive Expenditures**
   - In FMAVCR01, Expenditures will appear under the IO’s Posting Address
   - Excess Plan amounts need to be released (reverted to the COFE Funded Program) manually

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### Assessment/Distribution Special Internal Order

1. **Create Sender (Seller) AND Receiver Internal Order**
2. **Create CO Plan in Receiver Internal Orders**
   - **Estimate (Plan) of work is entered in Controlling (CO)**
   - The Plan does NOT encumber funds automatically
3. **Write CO Plan to FM (FMAVCR01: OPERATING_EXPENSES; 430008)**
4. **Receive Expenditures in the Sender Internal Order**
5. **Allocate Expenditures from Sender to Receiver Internal Orders, Cost Center or WBS via Assessment or Distribution**
   - Expenditures post against special GL accounts/Commitment Items
   - Excess Plan amounts need to be released (reverted to the COFE Funded Program) manually
   - In FMAVCR01, postings display based on the Assessment/Distribution strategy:
     - **Planned IO**: Expenditures appear under IO’s Posting Address
     - **Detail**: Expenditures appear under EMPLOYEE_SALARY&BENEFITS, OPERATING_EXPENSES
     - **Summary**: Expenditures appear under OPERATING_EXPENSES
Direct Bill Standing Internal Order

Create Direct Bill Internal Order → Receive Expenditures

- Buyer Cost Center and Functional Area are used
- In FMAVCR01: Expenditures will appear under EMPLOYEE_SALARY&BENEFITS, OPERATING_EXPENSES

Assessment/Distribution Standing Internal Order

Create Seller Internal Order → Receive Expenditures → Allocate Expenditures via Assessment or Distribution

- SELLER Cost Center and Functional Area are used
- If IOs are used as receivers in an Assessment or Distribution, additional Standing IOs need to be created for each Buyer funding line
- In FMAVCR01: Expenditures will appear under EMPLOYEE_SALARY&BENEFITS, OPERATING_EXPENSES
- Expenditures post under their natural GL accounts/Commitment Items

In FMAVCR01, postings display based on the Assessment/Distribution strategy:
- **Detail**: Expenditures appear under EMPLOYEE_SALARY&BENEFITS, OPERATING_EXPENSES
- **Summary**: Expenditures appear under OPERATING_EXPENSES